



ILGM EXHIBITION REGISTRATION FORM 17 - 19 NOVEMBER 2010, RUSTENBURG CIVIC CENTRE

PLEASE PRINT DETAILS LEGIBLY:

Exhibitor / Company Name:	
Postal address:	
Physical address:	
Telephone number:	
Fax number:	
Email address:	
VAT number:	

Exhibition Stand size	Cost	Exhibitor	Please Select
3m x 3m stand	R22 000-00	1 Free Representative	
6m x 3m	R40 000-00	2 Free Representatives	

Banking details: iLGM Conference Call Account, ABSA Bank, Randburg Branch, Account number 9157782768 / Branch code: 632005 / Reference: Company name
Please fax or email the deposit slip together with the registration form to the address below.

Please note: Standard packages include the following

Shell scheme 3m x 3m, including; carpets, two spotlights; fascia board with company name (all names will be standard size and font). A 15 A electrical power point will be available **but exhibitors must bring their own extensions, tables and tablecloths**. These can also be hired from the stand builder.

Terms and conditions:

A	Build up	10h00-17h00 on the 16 November 2010
B	Breakdown	After the closing session on 19 November 2010. Please note that no early breakdown will be permitted.
C	Stands must be manned and operational for the duration of the Conference.	
E	<p>Only signature of the organisers authorised representative will constitute valid acceptance.</p> <p>Authorisation: The person submitting this delegate registration and booking form hereby certifies that he/she is duly thereto on behalf of the contracting company/organisation, who will be invoiced accordingly and will be responsible for settling the account.</p> <p>PLEASE NOTE: Invoices are mailed on receipt of this delegate registration and booking form. Payment is due within 30 days. For cancellations received in writing on or before 25 October 2010, the delegate fee will be waived and/or refunded in full. Thereafter cancellations will not be</p>	

	accepted. Should an alternate exhibitor take over the reserved space from a contracted company/organisation, a full refund will be made.
F	Stands are allocated on a first come first served basis. Acceptance will only occur once the Exhibition fee has been received complete with name and facia.

Additional Notes	
<ol style="list-style-type: none"> 1. Those exhibitors who use demonstration trailers will have to rent a shell scheme to cater for their needs. Please contact Andrew Nkosi regarding your requirements. 2. The maximum weight of an exhibit is 200kg, exhibitors must make their own arrangements regarding all heavy weight lifting equipment required. 3. The company name at the top of this form is the name that you want to appear on the facia of your shell scheme, unless you advise otherwise. 4. Three delegates are permitted to manning the stand free of charge (included in the exhibition fee), however should you require additional staff, they need to register as delegates at the special exhibition rate. 5. Staff manning exhibition stands must be registered delegates at the special exhibition rate. If an exhibitor wants to attend the proceedings, then a full registration fee needs to be paid. 	

EXHIBITORS (Manning Stands) FREE REPRESENTATIVE/S		
Name and Surname	Cell number	Email address
1.		
2.		

Please note that additional representatives manning stands will be billed as per rate reflected on Exhibition rates schedules

ADDITIONAL REPRESENTATIVES (Manning Stands)		
1.		
2.		
3.		

Name of Signatory	Designation	Signature
Date:		

Contact details
<p>Please contact Andrew Nkosi at the iLGM Secretariat should you require any further information or assistance.</p> <p>Tel: 011 789 1384 Fax: 011 789 1385 Email: Andrew@vdw.co.za</p>