

**13TH ANNUAL GENERAL MEETING
MINUTES****DATE:** 18 November 2009**TIME:** 15h30**VENUE:** Ruimsig Country Club**1. MEMBERS PRESENT**

Thirty paid up full members and nine guests were present at the meeting including Mr van Schalkwyk, the President of the Institute of Municipal Finance Officers, and the Municipal Manager of Mogale City, Mr Dan Mashitsho, by invitation. The iLGM CEO chaired the meeting.

2. NOTICE CONVENING THE MEETING

The CEO confirmed that a quorum was present and that the meeting was properly constituted.

3. APOLOGIES

Mr M Nkosi, Mr G Seitsho, Mr L Tsotetsi and Mr P Mapulane

4. MINUTES OF THE PREVIOUS AGM

NOTED that no minutes were recorded for the previous AGM.

5. PRESIDENTIAL ADDRESS

The President then provided an overview of the activities of the Institute for the past year. It was **NOTED** that the NEC has closed down the old iLGM secretariat in Braamfontein, that all staff was retrenched and that the firm VdW&Co was engaged in April 2009 on a five year agreement to manage the affairs of the Institute.

6. REPORT BY THE CEO

The meeting **NOTED** a report by the CEO on the current activities of the Institute.

7. CONSTITUTIONAL CHANGES

The Provincial Executive Committee of KwaZulu Natal requested certain changes to the constitution to allow more representatives on the PEC and to also create the position of Treasurer for the Branch.

RESOLVED to amend the iLGM Constitution to allow any PEC to have up to ten members and to create a new Treasurer office.

8. FINANCIAL REPORTS

The CEO then tabled Audited Annual Financial Statements for the years 2006 to 2009. It was **NOTED** that all the audited statements were qualified. Members debated the results with specific attention to the forensic audit that was conducted in 2008.

RESOLVED to adopt the Audited Annual Financial Statements for the years 2006 to 2009 as tabled, and with thanks to the secretariat and to the firm Harris Dowden and Fontaine for the audit.

9. PROFESSIONALISATION POSITION PAPER

The meeting then debated a draft paper on professionalisation of municipal management prepared by a subcommittee chaired by Mr Mdunyelwa. Following questions from the floor on the suitability of the iLGM to be the vehicle for professionalisation, the CEO suggested that the vehicle for professionalisation is likely to be a special purpose statutory institution in line with government practices for other professions, rather than the iLGM.

RESOLVED to adopt the professionalisation position paper as tabled, as a position of the institution. The NEC to formulate a timeline for the implementation of the professionalisation programme.

10. MEMBERSHIP SERVICES

The members then debated a schedule of proposed membership services tabled by the CEO. The president asked for a system to support the presidential hotline to be added to the list. It was also suggested that the schedule should include a knowledge library on the iLGM website and legal support services to members.

RESOLVED to adopt the membership services schedule as tabled by the CEO, with the addition of a website based knowledge library as well as a support service for the Presidential Hotline System.

11. COMPOSITION OF THE NEC

The CEO advised the meeting that only three of the nine provincial branches of the iLGM have held annual general meetings prior to the national AGM, as envisaged by the constitution. Consequently the NEC will not have a quorum.

RESOLVED to allow provincial branches until the end of March 2010 to arrange provincial annual general meetings and to elect new provincial executive committees. Sitting members from these branches to remain on the NEC until confirmed or replaced by their provincial executive committees by no later than end March 2010.

RESOLVED that the NEC may appoint branch administrators for provinces where the iLGM branch is dormant. The branch administrators to be co-opted to the NEC but will not have voting powers.

12. PRESIDENTIAL SUCCESSION

The CEO advised members that the NEC has considered the current membership status of the President and referred the matter for clarification to the AGM. The NEC suggested that the AGM either take a firm stance on the membership status of the Vice President or defer the matter for a period of time to allow the NEC time to obtain more information and legal opinion on the matter.

The Vice President advised the NEC in 2007 that he has left the employ of a particular municipality where he was the municipal manager, and that he was working for a consulting firm. On the day of the NEC meeting (17 Nov 09) the Vice President tabled a letter confirming that he was in the part time employ of a municipality as well as a provincial government department.

Members reminded the AGM that it was the intention of the AGM previously to have as wide an interpretation as possible to the constitutional definition of what constitutes Local Government.

RESOLVED to interpret the wording of the iLGM constitution section 1.1.6 as wide as possible with regards to the situation of the Vice President, and as it relates to his company and the status quo to remain.

13. ELECTION OF VICE PRESIDENT

The CEO called for nominations from the provincial branches for an iLGM Vice President.

The KwaZulu Natal Branch then nominated Mr Luzuko Mdunyelwa as Vice President. The nomination was seconded by the Western Cape, Gauteng and Mpumalanga Branches. The committee **RESOLVED** to elect Mr Mdunyelwa as Vice President of iLGM unopposed.

14. APPOINTMENT OF AUDITORS

The CEO advised that the firm PricewaterhouseCoopers resigned just after submitting the 2006 statements during 2009, and that the NEC has appointed Messrs Harris Dowden and Fontaine of Sandton, who has a specialty section for association audit work, as auditors.

RESOLVED to **RATIFY** the decision of the NEC to appoint Messrs Harris Dowden and Fontaine as auditors of the iLGM.

15. CLOSURE

The chairman then thanked members for their presence and participation and closed the meeting.

Thus read and confirmed

Chairperson

Date