

## NATIONAL EXECUTIVE COMMITTEE

### MINUTES

**RANDBURG – 05 March 2010**

Mr	K	Mpungose	President	Present
Mr	L	Mdunyelwa	Vice President	Present
Ms	DG	Maseko	Past President	Apology
Mr	LD	Tsotetsi	Free State	Apology
Mr	HJ	Labuschagne	Gauteng	Present
Mr	V	Mavuso	Gauteng	Present
Mr	A	Luruli	Limpopo	Present
Ms	S	Mnisi	Mpumalanga	Present
Mr	P	Mapulane	North West	Apology
Mr	S	Nkehli	KwaZulu Natal	Apology
Mr	JDJA	Brand	Western Cape	Present
Mr	JP	Venter	Secretariat	Present

#### 1. WELCOME AND APOLOGIES

The President welcomed members present and **NOTED** the above apologies. Noting that the organisations only have five operating provincial branches, three provinces present was confirmed to be a quorum. Representatives from four branches were present for most of the meeting. As per resolution of the AGM all provinces that fail to have AGMs by the end of March will be regarded as dormant. NEC members from dormant branches will be removed from the NEC membership by end March.

#### READING AND CONFIRMATION OF THE AGENDA

The Committee confirmed the agenda with additional items.

#### 2. READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The Committee confirmed the minutes of the meeting that was held on 17 November 2009.

#### 3. MATTERS ARISING

**AGREED** to continue monitoring and managing the issues that resulted in the forensic audit that was conducted in 2008/2009.

The president then tabled email correspondence between himself and Ms Makotoko of ABSA Bank relating to a failed sponsorship arrangement that was constructed around an introduction of a senior

member of government to ABSA executives. The president advised that he is suspecting a smear campaign against him by members of the NEC, as suggested by Ms Makotoko in the email. The president declined a request from Mr Brand to withdraw the allegation and Mr Brand then left the meeting in protest. The CEO pointed out that the letter is substantiating the briefing that the CEO earlier provided to the NEC on his prior meeting with Ms Makotoko and that the remarks made by Ms Makotoko about the CEO is peripheral to the issue.

#### 4. FINANCIAL POSITION

The Secretariat tabled a year to date financial cash-flow report for the months June to February 2010, which was **NOTED**.

The CEO then tabled a final letter of demand from SARS requesting immediate payment of an amount of R570 000, being VAT commitment dating to the period 2006 to 2008.

**AGREED** that the iLGM provincial branches will provide the CEO with bank statements for the branch accounts, as soon as possible.

[Action: Provincial Representatives]

**AGREED** that the CEO will ask SARS to write of the arrear VAT amounts that SARS is threatening to pursue with court action. The president to discuss the matter with the minister if opportune.

[Action: CEO & President]

#### 5. LEGAL ISSUES

The CEO tabled a copy of a letter drafted by Adv Bosman and addressed to the attorney of Mr M Moeti refuting claims made by Mr Moeti relating to an alleged partnership between iLGM and his company for publishing a magazine named Management Pulse. The letter was **NOTED**.

The NEC then debated how and to what extent it need to govern contracts of the institute and **AGREED** that all contracts with financial or risk implications exceeding R50 000 must be authorised by the NEC.

#### 6. MEMBERSHIP FEES

The CEO then tabled a current membership application form and requested that the NEC confirm the membership fees reflected on the form. **AGREED** to confirm the fees subject to confirmation that the affiliate's membership class listed is not in conflict with the terms of the iLGM constitution.

[Action: CEO]

#### 7. WOMAN'S CONFERENCE

The CEO advised that the programme for the womens conference has been published and that registrations are doing reasonably well. He requested help from the KZN provincial branch to market the event to municipalities in the area. **AGREED** to send a list of outstanding issues with the venue to the president for following up with uMhlatuze. **AGREED** that the President will request the KZN branch to provide marketing support for the event to potential delegates in the province.

[Action: President & Secretariat]

**AGREED** to fund accommodation for NEC members Ms Mnisi, Mr Mavuso, and Mr Mpungose, and Mr Luruli, who will fund his own airline ticket. All four persons to attend at no charge.

**[Action: Ms Roda and Ms Bosch]**

## **8. ELECTRONIC MEDIA**

The committee **NOTED** statistics on the hits and page views profile of the iLGM website.

## **9. EXECUTIVE SERVICES**

The CEO advised that the new services that were approved by the AGM last year have been published to the iLGM website and was covered in the January and February electronic bulletins to members.

The online Municipal Managers Forum is now also in place and some forty municipal managers have joined to date.

## **10. DEFINING THE ORGANISATION**

The CEO advised that the membership of the iLGM is not homogeneous in its composition and that it is not clear what exactly the common interests of the group are. He referred to the narrow focus of other municipal associations and pointed out that focus and common interest is vital components of a healthy association. The Vice President pointed out that prestige of membership and exclusivity is lacking in the organisation in its current form.

Members of the committee supported these views and **AGREED** to constitute an Ad Hoc committee consisting of the Vice President, Mr Mavuso and Mr Labuschagne. The vice president to be the convenor. The committee was mandated to 1) develop a value proposition for the iLGM that could be used as a marketing tool and in meetings with COGTA and SALGA, and the minister, to gain their support, 2) The value proposition document to be debated and related to the format of the organisation at a workshop to be scheduled together with the next NEC meeting. 3) To propose an organisational format that will meet the professionalisation objectives of iLGM. 4) To propose an excellence award for municipal managers in partnership with COGTA and SALGA or others.

**[Action: Vice President, Mr Mavuso and Mr Labuschagne]**

## **11. LOBBY ACTIONS**

Mr Luruli then updated the committee on interactions with Parliament as well as with COGTA. The NEC then thanked Messrs Mdunyelwa, Luruli and Venter, for the time and effort invested in these actions. **AGREED** to invite the chair and vice chair of the ad hoc committee of parliament on service delivery to the next convention.

**AGREED** that the CEO and the Vice President can proceed to interact with the publication "The Thinker" to cover professionalisation in editions later this year. **AGREED** to invite the staff of the

publication also to the next convention. The press can be provided with free accreditations to cover the convention.

[Action: CEO & Vice President]

## 12. CONFERENCE 2010

The CEO advised that the president and the secretariat have approached eThekweni to host the 2010 conference but that no reply was forthcoming. **AGREED** that Mossel Bay as an alternative venue can be explored. The provisional dates for the conference subject to venue and host requirements were confirmed for November 10 to 12. The NEC then appointed a new papers committee consisting of Mr Luruli, Ms Mnisi, and Mr Labuschagne and the CEO. Mr Luruli to be the convenor.

[Action: Mr Luruli, Ms Mnisi, Mr Labuschagne & CEO]

## 13. FUNDRAISING

The president proposed that the iLGM contract the firm Splendid Marketing of KZN to do fundraising for the iLGM. The NEC then debated fundraising arrangements for the iLGM.

**AGREED** that the CEO will investigate third party fundraising contractor arrangements and do a proposal to the NEC.

[Action: CEO]

## 14. PROVINCIAL REPORTS

**AGREED** to add provincial reports as a standing item on the AGENDA.

[Action: Ms Maree]

Both the Limpopo and Mpumalanga provincial branches indicated plans to have AGMs later in March as was required by the AGM last November.

## 15. NEXT MEETING DATE

25 & 26 May 2010 NEC & Workshop

## 16. CLOSURE

The President then thanked members and closed the meeting.

Thus read and confirmed

\_\_\_\_\_  
President

\_\_\_\_\_  
Date